

Thank you for your interest in the Neuberger Berman Coverdell Education Savings Account. Please read carefully the Education Savings Account Disclosure Statement, the Education Savings Custodial Account Agreement, the Education Savings Account New Account Application, and the prospectus(es) for any Fund(s) you are considering. Consult your lawyer or other tax advisor if you have any questions about how opening this Education Savings Account will affect your financial and tax situation or about the rules for contributions or withdrawals. If you have any further questions please call our Shareholder Services Department at **800.877.9700**.

## **HOW TO COMPLETE THE EDUCATION SAVINGS ACCOUNT NEW ACCOUNT APPLICATION**

### **PART 1**

Provide all of the requested information about the Student for whose benefit the Education Savings Account is being opened. Unless he or she is a Special Needs Student, the Student must be under age 18 for an Annual Contribution Education Savings Account, or under age 30 for an Account established with a Rollover or Transfer from another Education Savings Account. Check the box if the Student is a Special Needs Student, as defined in the Disclosure Statement and fill out the Certification of Special Needs Form.

### **PART 2**

Provide the requested information about the Parent or Guardian who will control the Account on behalf of any Student who has not yet reached the age of majority in his state of residence. (Leave blank if inapplicable.) Indicate status (mother, father, guardian). If "guardian," written proof of guardianship must accompany this form.

Only one person may be listed as the "Parent" in Part 2, even though the Student lives with both parents, or even if such person is actually the Student's guardian. In these materials, the term "Parent" refers to a parent or guardian who is listed in Part 2. **The Parent should check with any other parent or guardian of the Student to ensure that contributions for a year on that Student's behalf (from all sources) do not exceed the maximum limit of \$2,000 per year for all Annual Contribution Education Savings Accounts.**

### **PART 3**

Provide the requested information about the individual or entity making a contribution to the Account. Any individual or entity can be the Donor. Once the Donor has made the contribution and selected the initial investments, the Donor has no further rights or responsibilities related to the Account, unless the Donor is the Student or Parent.

If the contribution is being made by a corporate entity, provide the corporate employer identification number ("EIN") and the name of the individual who is completing the form for the corporate entity.

If no Donor is making a contribution to the Account (the only contribution is a rollover or transfer from an existing Education Savings Account), leave Part 3 blank.

### **PART 4**

Check the box that shows the type of Education Savings Account you are opening.

If this is an Annual Contribution Education Savings Account (one to which contributions may be made each year), check the box in section A and enclose a check in the amount of the first contribution. Contributions to the Account by an individual for a particular year may be made by April 15 of the following year.

If this is a rollover or transfer of funds from an existing Education Savings Account, check the appropriate box. **You can only transfer or rollover amounts from another Education Savings Account. If this is a transfer directly from another custodian, complete the Transfer of Education Savings Account Assets Form.**

Check the box to indicate the relationship between the Student for whom this account is being opened and the person for whose benefit the transferring account was maintained. This can be the same Student or a family member. (Under federal law, transfers or rollovers are permissible only if they are made to an Education Savings Account for the same Student or another person who is under age 30 and a member of the original Student's family. The under age 30 requirement does not apply to any Special Needs Student. "Family members" for this purpose

include only the Student's: (i) spouse, (ii) child, step-child, child's or step-child's descendant, sibling, sibling's child, parent, step-parent, grandparent or the spouse of any of the foregoing, or (iii) a first cousin.)

## **PART 5**

Indicate which Neuberger Berman Funds you would like as your investment choices.

## **PART 6**

Telephone Exchange Service is automatically provided to you unless you indicate that you will notify Neuberger Berman Investment Advisers LLC. in writing if you would like to exchange shares.

## **PART 7**

Indicate the designated beneficiary to receive the amount remaining in the Account in the event of the Student's death. Initially, the Donor establishing the Education Savings Account may designate the beneficiary or beneficiaries. Thereafter, the Student may change the beneficiary or beneficiaries at any time by filing a new Designation of Beneficiary with the Custodian. If you wish to designate multiple primary or alternate beneficiaries, you may do so by attaching a separate sheet with the necessary information.

If the designated beneficiary is a family member of the Student and is under age 30 (or a Special Needs Student) at the time of the Student's death, the Account may remain an Education Savings Account for the benefit of the designated beneficiary (who thereafter will be treated as the Student for purposes of administering the Account). If the designated beneficiary at the time of the Student's death is not a family member of the Student under age 30 (or not a Special Needs Student), the designated beneficiary will be entitled to receive the remaining Account balance as a taxable distribution upon filing a withdrawal request with any necessary supporting documentation. If not withdrawn by a non-family member designated beneficiary within 30 days after the Student's death, the Account balance will be reported to the IRS as if it had been withdrawn by the beneficiary, and thereafter the Account will be treated as a taxable account of the designated beneficiary.

Any amount remaining in the Account that is not disposed of by a proper Designation of Beneficiary must be distributed to the Student's estate 30 days after the Student's death upon the executor's or administrator's filing a withdrawal request with any necessary supporting documentation. If not so distributed, the remaining Account balance will be reported by the Custodian to the IRS as a "deemed distribution" to the Student's estate and thereafter the Account will be treated as a taxable account until withdrawn by the executor or administrator.

## **PART 8**

Certain information concerning tax withholding is required. U.S. tax regulations mandate the completion of this section in order to prevent the imposition of penalty withholding tax on distributions from the Account.

If the Student does not have a Social Security number, he/she should apply for one immediately by contacting the local office of the Social Security Administration.

If the Student is a Foreign Person, you must obtain a Form W-8BEN from the IRS Forms Line 800.829.3676 or from the IRS Web site at [www.irs.ustreas.gov](http://www.irs.ustreas.gov). Complete and return the form with the New Account Application or within 30 days after sending the New Account Application.

## **PART 9**

Check to be sure you have properly completed all necessary forms and enclosed a check for the first contribution to your Education Savings Account. Your Education Savings Account cannot be accepted without the properly completed documents.

Sign and date the New Account Application. If the student has reached the age of majority in his/her state of the residence the signature of the "Student" is needed, if the "Student" is by state law a minor the signature of the "Parent" is needed. Additionally, if there is a Donor who is neither the "Student" or "Parent" then the Donor needs to sign the New Account Application as well.

Please see Article X of the Custodial Agreement for information regarding the requirements of the "Responsible Individual" and the "Student."

All checks should be made payable to "Neuberger Berman Funds." Send the completed forms and checks to:

Neuberger Berman Funds  
P. O. Box 21989  
Kansas City, MO 64121-9189